

## Withdrawal Calendar / Refund and Assessment Schedule

### Spring 2019

**Students are responsible for knowing the refund and assessment schedule and for paying tuition and fees.**

- Faculty and staff using the tuition benefit have a different schedule; see [Withdrawal & Dropping Classes](#).
- Students enrolled in an eight-, five- or four-week class, refer to the [Special Session Withdrawal Calendar](#).

Spring 2019 Withdrawal Dates	Refund and Assessment Schedule
By Jan. 4, at 11:59 p.m.	<p><b>Continuing</b> students who drop <i>all</i> Main Campus classes are eligible for a full refund of their tuition, fees and confirmation deposit.</p> <p><b>New, readmit &amp; transfer</b> students who drop <i>all</i> Main Campus classes are <i>not</i> eligible for a refund of their confirmation deposit.</p>
Jan. 5–30, at 11:59 p.m.	<p><b>New, readmit &amp; transfer</b> students are not eligible for a confirmation deposit refund, and will not be charged the withdrawal fee.</p> <p><b>Continuing Education</b> students are not assessed a financial penalty if they withdraw by the end of this period.</p> <p><b>All other students</b> are required to pay a \$200 withdrawal fee if they withdraw from <i>all</i> Main Campus classes during this period. The confirmation deposit is automatically credited toward the fee.</p>
Jan. 31–Feb. 13, at 11:59 p.m.	Students who drop <i>all</i> Main Campus classes are required to pay 40 percent of tuition and fees,* and W grades are posted to transcripts (60 percent refund).
Feb. 14–27, at 11:59 p.m.	Students who drop <i>all</i> Main Campus classes are required to pay 60 percent of tuition and fees,* and W grades are posted to transcripts (40 percent refund).
Feb. 28–May 2, at 11:59 p.m.	Students who drop <i>all</i> Main Campus classes are required to pay 100 percent of tuition and fees (no refund), and W grades are posted to transcripts.
March 20	The semester is 60 percent complete. If attendance is confirmed, students who drop <i>all</i> Main Campus classes on or after this date will have earned 100 percent of their financial aid award. See the <a href="#">Return to Title IV Funds &amp; Refund Policy</a> for details.
Beginning March 23	<b>Environment, music</b> and <b>MBA</b> students require dean's approval to drop <i>all</i> Main Campus classes. (Law students always require dean's approval to withdraw).
May 2, at 11:59 p.m. (last day of classes)	Last day to withdraw from the university. Students who drop <i>all</i> Main Campus classes are required to pay full tuition and fees, and W grades are posted to transcripts.

\*The 60 percent and 40 percent refunds apply to the net portion of tuition after COF has been paid for a resident student. Only the following fees are partially refunded: student fee, capital construction fee and athletic fee. All other fees will not be adjusted.

## Spring 2019 Withdrawal Information

### **Withdrawal Procedure**

#### **Withdrawal Form**

To officially withdraw from the university, submit an online [withdrawal form](#) (see [Withdraw from the Semester](#)).

#### **Withdrawal Checklist**

To ensure your withdrawal is complete, refer to the [withdrawal checklist](#).

#### **International Students**

Consult with [International Student & Scholar Services](#) (303-492-8057, [iss@colorado.edu](mailto:iss@colorado.edu)) before you withdraw. Failure to do so could endanger your immigration status.

#### **Student Athletes**

Contact the [Herbst Academic Center](#) (303-492-6591) before you withdraw.

#### **Continuing Education (CE)**

If you're enrolled in only CE classes, contact CE (303-492-5148, [ceregistration@colorado.edu](mailto:ceregistration@colorado.edu)) to withdraw.

#### **Students Ordered to Active Duty & Emergency Personnel**

Contact the Office of the Registrar and provide a copy of your orders. See [Withdraw from the Semester](#).

### **Financial Information**

#### **Refund & Assessment Schedule**

Semester-specific withdrawal information is available in the resources sidebar on the [Withdraw from the Semester](#) page.

#### **Tuition Dispute Process**

The [tuition dispute process](#) is available for students with extenuating circumstances. The deadline to dispute charges is the last day of classes. (Bursar's Office, 303-492-5381, [bursar@colorado.edu](mailto:bursar@colorado.edu))

#### **Federal Perkins Loans**

Students with Federal Perkins loans or a short-term loan must complete the loan exit interview. (Student Loan Department, 303-492-5571)

#### **College Opportunity Fund**

If you withdraw by the drop deadline, your authorized COF hours will not be deducted from your lifetime hours. After the drop deadline, authorized COF hours will be deducted.

### **Out-of-State Guaranteed Tuition Rate**

Out-of-state students who withdraw from the term do not have their [four-year guaranteed tuition period](#) extended. (Bursar's Office, 303-492-5381, [bursar@colorado.edu](mailto:bursar@colorado.edu))

#### **Financial Aid**

You may be responsible for returning some or all of your funding. Contact the Office of Financial Aid (303-492-5091, [financialaid@colorado.edu](mailto:financialaid@colorado.edu)) before you withdraw.

#### **RAs & TAs**

If you withdraw within the first 12 weeks of the term, your RA/TA appointment will be reversed and you'll be responsible for tuition charges according to the refund & assessment schedule.

#### **Faculty & Staff**

Faculty/staff using the tuition waiver benefit should contact the Bursar's Office (303-492-5381, [bursar@colorado.edu](mailto:bursar@colorado.edu)) before you withdraw.

#### **VA Education Benefits**

If you're receiving veteran's education benefits, contact [Veteran & Military Affairs](#) (303-492-7322, [veterans@colorado.edu](mailto:veterans@colorado.edu)) before you withdraw.

### **Housing Information**

#### **Residence Halls**

Notify your hall director and complete the checkout procedure within 48 hours of withdrawing.

#### **Bear Creek**

Notify the Bear Creek office (303-735-2275) of your withdrawal.

#### **Family Housing**

Notify the Family Housing Office (303-492-6384) of your withdrawal and provide 45 days' notice before you move out.

#### **Residential Academic Programs**

Contact your RAP advisor to withdraw from the program.

### **Student-Selected Opportunities**

#### **Athletic Tickets**

Purchased athletic tickets remain valid for the semester. To return tickets, contact the athletics box office (303-492-8337).

### **Student Opportunity Fees**

The deadline to request a refund of selected [student opportunities](#) fees is the drop deadline. To request a refund, contact the office providing the service.

#### **CU Recreation Center**

Withdrawn students are not eligible to use the Recreation Center; students on an official [leave of absence](#) may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center (303-492-6880).

### **Health & Wellness Information**

For information about insurance or billing, contact [Medical Services](#) (303-492-5101).

The following offices offer counseling services and information to all CU Boulder students:

- [Counseling & Psychiatric Services](#) offers confidential counseling up to 30 days after withdrawing. (Center for Community N352, 303-492-2277)
- The [Center for Inclusion & Social Change](#) offers support services. (Center for Community N320, 303-492-0272, [cisc@colorado.edu](mailto:cisc@colorado.edu))
- The [Office of Victim Assistance](#) offers free and confidential advocacy and trauma counseling. (Center for Community N352, 303-492-8855, [assist@colorado.edu](mailto:assist@colorado.edu))

### **Returning to CU Boulder**

#### **Degree-Seeking Undergraduates**

If you received grades for at least one CU Boulder semester, you may take off up to two consecutive semesters plus one summer without having to reapply (see the [return chart](#)). You'll keep your registration priority and retain access to your CU accounts. You may apply for [optional leave of absence benefits](#).

#### **Graduate, Law & MBA Students**

If you don't enroll in classes or receive grades (W grades count) in a fall or spring semester, you must apply for a [leave of absence](#) to remain in your program. You'll keep your registration priority and may access certain benefits while away. Approval signatures are required.